



EMILY BROOKS  
Principal

# Burchfield Elementary School

1112 West 3rd Ave  
Oneida, TN 37841  
Telephone 423-569-4935  
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SHERRY MILLER  
Assistant Principal

## WITHDRAWAL FORM

DATE: \_\_\_\_\_

STUDENT NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ GRADE: \_\_\_\_\_

REASON FOR WITHDRAWAL: \_\_\_\_\_

NAME OF PARENT OR GUARDIAN: \_\_\_\_\_

SPORTS EQUIPMENT AND UNIFORMS TURNED IN? \_\_\_\_\_

Subject	Grades for nine weeks and semester (s)						Books & Records Cleared	Teacher's Initials
	Fall Term			Spring Term				
	1st 9 Wks	2nd 9 Wks	Semester	1st 9 Wks	2nd 9 Wks	Semester		
ELA								
Math								
Science								
Soc Studies / TN History								
Computer / Keyboarding								

**\* School MUST request official records before we can send anything.**

Electronic Devices \_\_\_\_\_  
(Laptop and or Hotspot)

Library \_\_\_\_\_

This school will forward all records upon request of the child's next school. However, all financial records (sporting equipment and uniforms) must be cleared and all books (text and library) and the computer returned before we can supply this information. This student will be counted unexcused absent until we are notified that he/she has enrolled in another school.

\_\_\_\_\_  
Signature of School Principal/Assistant

\_\_\_\_\_  
Signature of School Secretary